



## DISCOUNT PROGRAM FOLLOW UP INSTRUCTIONS

- **Membership Applications** – Each member who joins or renews/extends their existing or expired membership must complete the attached membership application. The application must be printed, then filled out and mailed to the designated company representative.
  - \*\*Applicants should keep a copy of their application for their records and this letter for future reference.**
- When the application is complete the process is as easy as 1-2-3:
  1. Payment **MUST** be submitted with each application. We accept checks, money orders, MasterCard®, American Express, Discover/Novus® and Visa®.  
(Make checks payable to BJ's Wholesale Club. Cash is **not** taken for this program).
  2. The application must be returned to:  
**M Lynch, 413 Constant Friendship BLVD Abingdon, MD 21009**
  3. If the member is renewing/extending their membership, they **MUST** include their membership number on the application in the space provided.

Listed below are the details of how the process will work for new and renewing members.

### **NEW MEMBERS**

After the BJ's Representative receives and submits the applications for processing, every primary will receive a temporary card by their HR rep. Within one week, applicants will receive an e mail welcome letter from BJS. They will then need to take the letter to the Membership Desk at the nearest BJ's to receive their permanent membership cards.

### **RENEWING MEMBERS (Business members are eligible for this offer)**

Renewing members do not get new membership cards. We will extend their membership by adding 13 months to the end of their current membership. This will take one week after the BJ's Representative receives the applications. If their membership has or will expire within the next week, they can use the temporary card from their HR rep until their membership has been renewed. Once we update their membership, their membership card will be re-activated. Renewing members will see the expiration date (seen on each cash register receipt) change after one week to reflect the new expiration date. Members can also check the BJS website for their new expiration date.

\*Rewards Membership gives 2% of most purchases back at the end of the year in BJ's Bucks up to \$500.  
For more information please visit [www.bjs.com](http://www.bjs.com)